



Consortium for Advancing
and Supporting Employment

Tier Checklist

TIER I: EMPLOYMENT SERVICES DELIVERY

Complete all Core courses:

- Orientation to Employment Services
- Assessment and Employment Planning Part 1
- Foundations of Job Placement
- Business Engagement

Complete one Elective:

- Tools to Support Enhanced Work Outcomes of Individuals Who Receive Disability Benefits
- Other elective, such as Contemporary Ethics for Employment Support Professionals or a Community of Practice Webinar Series

TIER II: ADVANCED EMPLOYMENT SERVICES PRACTICE

Complete all Core courses:

- Facilitating Job Coaching and Employment Supports
- Fundamentals of Documentation and Reporting
- Organizational Culture and Integration
- Supporting Long Term Success

Complete one Elective:

- Assessment and Employment Planning Part 2
- Understanding Challenging Behaviors in the Workplace
- Other elective, such as Contemporary Ethics for Employment Support Professionals or a Community of Practice Webinar Series

TIER III: SUPPORTED EMPLOYMENT ADMINISTRATION

Complete all Core courses:

- Program Management
- Program Evaluation and Using Data to Influence Performance
- Staff Supervision Skills

Complete two Electives:

- Providing Leadership in Complex Systems
- Advanced Management Practice
- Other elective, such as Contemporary Ethics for Employment Support Professionals or a Community of Practice Webinar Series



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TIER IV: STUDENT AND YOUTH TRANSITION

Complete all Core courses:

- Student and Youth Transition Services in NYS
- Working with Students and Youth: Authentic Engagement
- Creating a Framework of Services for Students and Youth

Complete two Electives:

- Developing and Delivering Youth Transition Services
- Developing and Delivering Pre-Employment Transition Services
- Self-Advocacy Skills for Employment and Post-Secondary Education
- Coaching and Communication Supports for Post-Secondary and Employment Settings

TIER V: EMPLOYER ENGAGEMENT

Complete all Core courses:

- Career Development in the 21st Century
- Effective Practices for Employer Engagement Part 1: Lessons from Diversity Partners
- Effective Practices for Employer Engagement Part 2: Setting the Stage for Effective Employer Engagement
- Partnerships and Sustainability Part 1: Leveraging Systems to Improve Employer Engagement
- Partnerships and Sustainability Part 2: Strategies for Sustaining Business Relationships

Complete two Electives:

- Cross Tier Offering Elective _____
- Cross Tier Offering Elective _____