

Tier Checklist



Tier 1: Employment Services Delivery

Complete all Core courses:

- Orientation to Employment Services
- Assessment and Employment Planning 1
- Foundations of Job Placement
- Facilitating Job Coaching & Employment Supports

Complete One Elective:

- Tools to Support Enhance Work Outcomes
- Other elective, such as Cross-Tier offering



Tier 2: Advanced Employment Services Practice

Complete all Core courses:

- Business Engagement
- Fundamentals of Documentation & Reporting
- Organizational Culture and Integration
- Supporting Long Term Success

Complete One Elective:

- Assessment and Employment Planning 2
- Understanding Challenging Behaviors in the Workplace
- Other elective, such as Cross-Tier offering



Tier 3: Supported Employment Administration

Complete all Core courses:

- Program Management
- Program Evaluation & Using Data to Influence Performance
- Staff Supervision Skills

Complete Two Electives:

- Advanced Management Practices
- Providing Leadership in Complex Systems
- Other elective, such as Cross-Tier offering



Tier 4: Student and Youth Transition

Complete all Core courses:

- Student and Youth Transition Services in NYS
- Working with Students & Youth Authentic Engagement
- Creating a Framework of Services for Students & Youth

Complete Two Electives:

- Developing and Delivering Youth Transition Services
- Developing and Delivering Pre-Employment Transition Services
- Self-Advocacy Skills for Employment and Post-Secondary Education
- Coaching and Communication Supports for Post-Secondary and Employment Settings
- Other elective, such as Cross-Tier offering



Tier 5: Employer Engagement

Complete all Core courses:

- Career Development in the 21st Century
- Effective Practices for Employer Engagement – Lessons from the Diversity Partners Project
- Effective Practices for Employer Engagement – Setting the Stage for Effective Employer Engagement
- Partnerships and Sustainability – Leveraging Systems to Improve Employer Engagement
- Partnerships and Sustaining Business Relationships

Complete Two CTO Electives:

- Cross-Tier offering
- Cross-Tier offering